

Meridian School District No. 505
Confirmation of Time and Responsibilities Required Under
Time, Responsibility and Incentive (TRI)
Contract

2009-2010 School Year

<p>I am aware of my commitment to fulfill these professional requirements for receipt of Time Responsibility and Incentive compensation.</p>	
<p>_____</p> <p>Signature</p>	<p>_____</p> <p>Date</p>

This form is to verify activities for the TRI stipend and must be turned into the principal or administrator responsible for your payroll records no later than June 14, 2010.

<p>_____</p> <p>Name (please print)</p>	<p>_____</p> <p>Last four digits SS number:</p>	<p>_____</p> <p>Work Site</p>
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I certify, that in addition to the required two on-site days, I fulfilled additional responsibilities beyond those performed during the basic education work year and workday. I verify that such responsibilities include but are not limited to:

- a. preparation for school opening;
- b. preparation for the conclusion of the school year;
- c. conferencing with parents;
- d. supporting student activities;
- e. providing individual help to students;
- f. evaluating student work;
- g. workshops, classes and in-service work;
- h. researching educational materials and supplies;
- i. improving and maintaining professional skills;
- j. preparation and revision of materials;
- k. planning with other staff in areas of instruction and curriculum;
- l. working with computers and other technology related to educational uses;
- m. attending district-connected meetings such as PTSA, Open House.

I certify that I have fulfilled these professional requirements for receipt of Time, Responsibility and Incentive compensation.

<p>_____</p> <p>Employee Signature</p>	<p>_____</p> <p>Date:</p>
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<p>_____</p> <p>Principal/Supervisor Signature</p>	<p>_____</p> <p>Date:</p>
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RETURN TO YOUR PRINCIPAL OR SUPERVISOR .