

# MERIDIAN SCHOOL DISTRICT

## JOB DESCRIPTION

### FOOD SERVICE WORKER

#### **JOB SUMMARY**

Prepare nutritious and attractive meals for students and staff, to safely store and prepare food, and clean kitchen utensils and equipment.

Employees may be transferred or reassigned to other Food Service positions or locations, depending upon the needs of the district. This position is represented by the Public School Employees (PSE) of Meridian School District and is in the Food Service classification.

#### **MINIMUM QUALIFICATIONS**

##### Education and Experience

High school graduation or equivalent; one year of experience in commercial/institutional food preparation.

##### Allowable Substitutions

Additional qualifying experience may substitute for the required education on a year-for-year basis; advanced training in food service may substitute for the required experience on a year-for-year basis.

#### **SPECIAL REQUIREMENTS**

Satisfactory background check/fingerprinting required; current Washington State Food and Beverage Service Worker's Permit

#### **ESSENTIAL FUNCTIONS:**

Depending upon individual assignment, the food service worker performs all or a combination of several of the following duties:

1. Performs large volume cooking and baking. Prepares and assembles salads, sandwiches, hot dishes, and desserts for use in the meal program.
2. Serves food in cafeteria lines.
3. Washes dishes, utensils, pots and pans; operates dishwasher and cleans facilities.
4. May lead work of student trainees and part-time help.
5. May drive delivery van between central kitchen and schools, if designated for this assignment.
6. May serve as cashier; prepare deposits.
7. May initiate free and reduced application process.
8. Keeps production and inventory records.
9. Serves as member of Food Services Team of the District; maintains effective working relationships with students, staff, and vendors.
10. Performs related duties as required.

#### **CONDITIONS**

The preceding list of essential functions is not exhaustive and may be supplemented as necessary.

#### **MENTAL DEMANDS**

Punctual attendance. Work efficiently to achieve maximum production, staying on task and on time. Ability to respond positively to pressure situations and use peripheral vision.

Ability to work with children. Ability to follow directions and work without supervision. Requires performing intermediate-level reading, writing, arithmetic, and logic processing skills; requires ability to follow verbal and written instructions; requires good vision to read labels; work at times can be fast paced, routine, and/or repetitive, requiring concentration and attention to task and ability to make independent decisions. Requires day-to-day communication, rapport building, negotiation and conflict resolution. Customer service skills are required to work with a wide range of student, staff and public behaviors; frequently will experience interruptions; requires cooperation and ability to work as a team member.

## **PHYSICAL DEMANDS**

Must be capable of standing and walking for prolonged periods without restrictions; must be able to reach, grasp, handle and grip without difficulty on a continuous basis; must be able to stoop and bend or squat on a frequent basis ranging from slight forward bending to floor level; must be able to lift and carry objects ranging from reaching and lifting from floor level to above the shoulder on a constant to frequent basis weighing 0-30 pounds without assistance and up to 60 pounds with assistance; must be able to push and pull occasionally depending on work assignment. Must be able to work quickly with good dexterity skills. Able to multi task.

*The Meridian School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Title IX, ADA, and Compliance Coordinator (RCW 28A.640/28A.642) Kurt Harvill, Director of Personnel, 214 W. Laurel Rd., Bellingham WA 98226. 360-398-7111. Section 504 questions and complaints can be directed to Aaron Jacoby, Director of Special Services, at 214 W. Laurel Rd., Bellingham WA 98226. 360-398-7111.*

*The Meridian School District is a drug-free/tobacco-free workplace. All new employees must complete a satisfactory fingerprint check with the Washington State Patrol and the FBI. All employment is considered temporary until receipt of a satisfactory check.*