

MERIDIAN SCHOOL DISTRICT

JOB DESCRIPTION

DRIVER TRAINER

JOB SUMMARY

The responsibilities of this position are primarily focused on providing all necessary driver training to meet district needs.

This position may be reduced or eliminated at any time depending on changing program needs. This position is represented by the Public School Employees (PSE) of Meridian School District and is in the Transportation classification.

MINIMUM QUALIFICATIONS

High school graduation or equivalent and three years of successful experience as a school bus driver,

SPECIAL REQUIREMENTS

Satisfactory background clearance results (fingerprinting required); proof of ability to work in the United States; valid Washington State driver's license; class B, CDL with appropriate endorsements; school bus driver authorization; first aid qualified (eight-hour Red Cross or equivalent); excellent driving record; successfully meeting all requirements of WAC Chapter 392-144 (drug, disclosure, fingerprinting); five-year complete school bus driver abstract.

ESSENTIAL FUNCTIONS:

The Driver Trainer performs all or a combination of several of the following duties:

1. Train and re-train all bus drivers as necessary (including pre-service and in-service training)
2. Provide district-required training for employees operating non-bus vehicles to transport students to/from approved school activities
3. Provide initial and periodic training for employees who operate non-bus school vehicles as part of their work assignments
4. Provide emergency exit drills for all K-5 students near the beginning of each school year

CONDITIONS

The preceding list of essential functions is not exhaustive and may be supplemented as necessary.

MENTAL DEMANDS

Requires performing intermediate level reading, writing, arithmetic, and logic processing skills; requires ability to follow verbal and written instructions; requires good vision to read and understand the operation, safety and health standards, and procedures; requires good depth perception, balance, hearing, and hand/eye coordination; work at times is routine, and repetitive, requiring concentration and attention to task and ability to make independent decisions; requires day-to-day communication, negotiation, conflict resolution, and customer service skills to work with a wide range of student, staff and public behaviors; frequently will experience interruptions; required to shift focus to respond to student, staff and public needs; requires cooperation and ability to work as a team member.

PHYSICAL DEMANDS

Physically able to maneuver and control a school bus under all driving conditions; able to use all hand/or foot operated controls and equipment found on school buses; able to perform daily routine school bus vehicle safety inspections and necessary emergency roadside services; clean interior and exterior of bus; installation of fuel, oil and coolant; installation of snow chains if necessary; have sufficient strength and agility to move about in a school bus as required to provide assistance to students in evacuating the bus, assist the ill or physically impaired; able to perform basic first aid, which may include CPR, may be exposed to infectious diseases; may be required to restrain out-of-control students.

The Meridian School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Title IX, ADA, and Compliance Coordinator (RCW 28A.640/28A.642) David Forsythe, Assistant Superintendent, 214 W. Laurel Rd., Bellingham WA 98226. 360-398-7111. Section 504 questions and complaints can be directed to Dr. Carolyn Jenkins at 214 W. Laurel Rd., Bellingham WA 98226. 360-398-7111.

The Meridian School District is a drug-free/tobacco-free workplace. All new employees must complete a satisfactory fingerprint check with the Washington State Patrol and the FBI. All employment is considered temporary until receipt of a satisfactory check.