

# MERIDIAN SCHOOL DISTRICT

## JOB DESCRIPTION

### REGULAR DRIVER - SCHOOL BUS DRIVER

#### **JOB SUMMARY**

Operates school buses safely under all types of weather conditions, including but not limited to, fog, rain, hail, sleet, snow and ice. Transports students and other authorized persons on regular and special program "to and from school" routes and on field, extracurricular, and other extra activity trips as authorized by the school district officials.

This position may be reduced or eliminated at any time depending on changing program needs. This position is represented by the Public School Employees (PSE) of Meridian School District and is in the Transportation classification.

#### **MINIMUM QUALIFICATIONS**

High school graduation or equivalent. Must be 21 years of age.

#### **SPECIAL REQUIREMENTS**

Satisfactory background clearance results (fingerprinting required); proof of ability to work in the United States; valid Washington State driver's license; class B, CDL with appropriate endorsements; school bus driver authorization; first aid qualified (eight-hour Red Cross or equivalent); excellent driving record; successfully meeting all requirements of WAC Chapter 392-144 (drug, disclosure, fingerprinting); five-year complete school bus driver abstract.

#### **ESSENTIAL FUNCTIONS:**

1. Operates a school bus in accordance with the laws of the State of Washington and policies promulgated by OSPI.
2. Services, inspects, and cleans school buses and related equipment as required by state and district policy.
3. Maintains control of student passengers as related to safety.
4. Reports unsafe acts or conditions that require the attention of any person other than the driver.
5. Completes forms, records, and reports as required by state or local school district policy.
6. Successfully completes school bus driver training programs and courses established by OSPI or the school district.
7. Operates wheelchair lift and assist students loading and unloading from the school bus (only on lift bus).
8. Relates effectively with parents, staff, and public in a multicultural and multiracial community.
9. Performs other school bus driver-related duties as directed by local school district policies.

#### **MENTAL DEMANDS**

Requires performing intermediate level reading, writing, arithmetic, and logic processing skills; requires ability to follow verbal and written instructions; requires good vision to read and understand the operation, safety and health standards, and procedures; requires good depth perception, balance, hearing, and hand/eye coordination; work at times is routine, and repetitive, requiring concentration and attention to task and ability to make independent decisions; requires day-to-day communication, negotiation, conflict resolution, and customer service skills to work with a wide range of student, staff and public behaviors; frequently will experience interruptions; required to shift focus to respond to student, staff and public needs; requires cooperation and ability to work as a team member.

#### **PHYSICAL DEMANDS**

Physically able to maneuver and control a school bus under all driving conditions; able to use all hand/or foot operated controls and equipment found on school buses; able to perform daily routine school bus vehicle safety inspections and necessary emergency roadside services; clean interior and exterior of bus; installation of fuel, oil and coolant; installation of snow chains if necessary; have sufficient strength and agility to move about in a school bus as required to provide assistance to students in evacuating the bus, assist the ill or physically impaired; able to perform basic first aid, which may include CPR, may be exposed to infectious diseases; may be required to restrain out-of-control students.

*The Meridian School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Title IX, ADA, and Compliance Coordinator (RCW 28A.640/28A.642) David Forsythe, Assistant Superintendent, 214 W. Laurel Rd., Bellingham WA 98226. 360-398-7111. Section 504 questions and complaints can be directed to Dr. Carolyn Jenkins at 214 W. Laurel Rd., Bellingham WA 98226. 360-398-7111.*

*The Meridian School District is a drug-free/tobacco-free workplace. All new employees must complete a satisfactory fingerprint check with the Washington State Patrol and the FBI. All employment is considered temporary until receipt of a satisfactory check.*