REQUEST FOR QUALIFICATIONS CONSULTANT ROSTER – CAPITAL PROJECTS SUPPORT

Issued by: Meridian School District
214 West Laurel Road Bellingham, WA 98226

Meridian School District (MSD) is seeking proposals from interested firms capable of providing support for the Whatcom Early Learning Center and other districtwide capital projects. The District will maintain a roster for the following types of services: architect, traffic engineer, geotechnical engineer, hazardous materials, survey, arborist, building envelope, special inspections and testing, and cost estimating. Other services not specified may also submit for roster inclusion.

Submittals will be accepted on an ongoing basis and qualified firms added to the roster as received.

Qualification Submittal Requirements

All qualified individuals and firms, including minority and women-owned firms, are encouraged to apply. Professional firms and individuals interested in providing services as described above to the School District must submit an electronic document via email indicating previous applicable experience to:

Dr. James Everett,
Superintendent
c/o Heidi Hansen, Construction Services Group
Heidi.hansen@esd112.org

The district reserves the right to reject any qualifications not in compliance with all prescribed public procedures and requirements and to waive informalities in this qualification's response process.

Each submittal, at a minimum, must include:

1. Letter of introduction
2. Listing of K-12 projects performed in the State of Washington
3. Organizational chart and summary resumes of key personnel
4. Examples of three previous successful school district clients and projects with current names and references for projects cited. No limitation on years since completion.
5. Consultant Roster Application – see next page

Please limit your submittal to no more than **20 single-sided or 10 double-sided** 8.5x11 pages total. Covers, dividers and roster application form do not count towards the page limit.

Selection Procedure

Submittals will be reviewed and placed on file to be used as a source from which to select one or more qualified firms from whom a detailed proposal will be requested for a specific project. Selection criteria

to be considered include:

1. Professional quality of principals and key staff
2. Work of a similar nature
3. Experience with K-12 projects
4. Availability and proximity to District
5. Relationship with clients
6. Past performance with the District

Selection of architectural and engineering services will follow the requirements of Chapter 39.80 RCW with a qualification-based selection (QBS). Selection of other consultants may consider pricing as one of the criteria.

Please do not call the school district directly. All questions should be directed via email to the District's representative:

Heidi Hansen, Construction Services Group
Heidi.hansen@esd112.org

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MERIDIAN SCHOOL DISTRICT

REQUEST FOR QUALIFICATIONS
CONSULTANT ROSTER – CONSTRUCTION SUPPORT

Please include this information sheet with your submittal. This page does NOT count as part of the 20-page limit.

FIRM NAME	
ADDRESS	
CONTACT PERSON	Name: Title: Phone: Email:
SERVICES check all that apply	☐ Architect ☐ Traffic Engineer ☐ Geotechnical Engineer ☐ Hazardous Materials ☐ Surveying ☐ Building Envelope ☐ Arborist ☐ Special Inspections & Testing ☐ Cost Estimating ☐ Engineering (specify type):_____ ☐ Other Service (specify type):_____